



Three-Minute Walkthrough Seminar

The Most Effective Principal is a Coach!

October 2, 2009

7:30 a.m. Registration, networking, continental breakfast

8:00 a.m. – 3:00 p.m. Seminar

Parkview Center School • 701 County Road B West • Roseville, MN 55113 • 651/487-4373

Principals, learn to use the three-minute walkthrough to guide teachers toward a continuous improvement cycle.

A walkthrough is a brief, focused classroom visit followed by reflection. The principal assumes the role of coach as opposed to judge, leading teachers to reflective practices and to dialogue focused on curriculum and instruction. Live classrooms are used in the seminar, with participants completing several walkthroughs.

<p>Goals of the Three-Minute Classroom Walkthrough</p> <ul style="list-style-type: none"> • Strategic curriculum implementation • Continuous reflection on teaching and student learning • Observed alignment of curriculum and instruction • Frequent witnessing of expectations • Enhanced quality of classroom visits • Continuous improvement cycle <p>Walkthrough Benefits for Principals</p> <ul style="list-style-type: none"> • Develop effective data gathering strategies • Analyze curriculum and instruction alignment across grade levels • Increase school-wide reflection about teaching and learning 	<p>About the presenter...</p> <p>Kathy Larson, national professional growth and development consultant, has concentrated her efforts on building healthy environments for individuals, teams and systems through developing commitments to continuous growth cycles.</p> <p>Larson knows what school administrators need to help their teachers. She has introduced the Classroom Walkthrough process to schools throughout Minnesota and Wisconsin, as well as nationally.</p> <p>She is the co-author of <i>The Mentoring Year: A Step-by-Step Program for Professional Growth</i> (2003: Corwin Press).</p>
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MESPA Three-Minute Walkthrough Seminar registration form

Name: _____ **Phone:** _____ **E-mail:** _____

School: _____ **Address:** _____

City: _____ **State:** _____ **ZIP:** _____ **District:** _____

Seminar fees:

- \$195.00 MESPA member** **\$225.00 Non-member**
 Price includes: continental breakfast, lunch, handouts, and CEUs.

- Check here if you require special accessibility or accommodations to fully participate, and/or if you have dietary needs.** (A written request must be received **two** weeks prior to seminar).

Checks or POs should be made payable to: Minnesota Elementary School Principals' Association

Return completed registration form with check or PO to:
 MESPA • 1667 North Snelling Avenue, Suite C101 • St. Paul, MN 55108

Questions? Please call the MESPA office at (651) 999-7310 or (800) 642-6807 or visit our Web site at www.mespa.net.

Confirmation of your registration: will be sent via e-mail along with map and information on reserving a room at the nearby Radisson Hotel Roseville if you need overnight accommodations on October 1. **Cancellation/Refund Policy:** \$25.00 cancellation fee up to one week prior to seminar. **There are no refunds after September 24.**

Registration and payment must be received no later than September 24, 2009

Important – to reserve your spot FAX your registration to 651/999-7311 before mailing with payment or p.o.

Office use only: D _____ P _____	Date _____	Check # _____	PO # _____	Req. Invoice (date) _____	Invoice Ck# _____	Rev. 6-23-09
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