



MINNESOTA ELEMENTARY SCHOOL PRINCIPALS' ASSOCIATION

Serving Elementary and Middle-Level Principals

1970 Oakcrest Avenue, Suite 204
Roseville, MN 55113 • www.mespa.net
952.297.8670 • mespa@mespa.net

MESPA President-Elect Responsibilities

Term length: July 1, 2023– June 30, 2028 (a five-year term: two as President-Elect, two as President, and one as Past President)

Purpose:

The MESPA President-Elect supports the MESPA President and the association as a whole, chairs several MESPA committees, and serves as a resource for MESPA members. After two years as President-Elect, the President-Elect assumes the role of MESPA President.

Major Roles and Responsibilities:

- Acts and performs duties of the President in case of his/her absence or inability to act
- Plans, attends, and participates in all BOD meetings, Executive Committee Meetings, and the Annual Meeting
- Chairs the MESPA Communications Committee, State Officer Nominating Committee, and MN National Outstanding Assistant Principal Award Selection Committee
- Assists in planning the MESPA Leadership Conference, MESPA Institute, and other professional development opportunities as needed
- Other duties as assigned by the MESPA Executive Committee

Time Commitment:

The MESPA Board of Directors meets four times per year (September at Leadership, December, February at Institute, and May). The MESPA Executive Committee meets 6-8 times per year, half in person at various statewide locations and half via Google Hangouts. The President-Elect also chairs the MN National Outstanding Assistant Principal Award selection committee at the December Board meeting. The MESPA President-Elect is expected to attend the annual Leadership Conference (late September, includes Sept. board meeting) and MESPA Institute (Early February, includes Feb. board meeting).

Qualifications:

The President-Elect position requires a passion for MESPA and the principalship, as well as a deep knowledge of the association gained through involvement in the MESPA Board, committees, divisions, and/or MESPA professional development.

Benefits:

- Help shape MESPA's strategic direction
- Connect with leaders around the state and nation



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- Travel around the state and nation on behalf of MESPA, including to the National Leaders Conference in Washington, D.C.
- Be a part of an energetic, passionate group of school leaders on the front lines of the principalship
- Further develop your leadership skills

For a more detailed breakdown of the MESPA President-Elect's roles and responsibilities, see the MESPA Board Policies Manual at mespa.net/BOD.