



Minnesota Elementary School Principals' Association

Division Leadership Achievement Award Guidelines

The **Division Leadership Achievement Award** for elementary and middle level principals is a recognition bestowed annually by each MESPA division. Through the awards we express appreciation to the many outstanding men and women in the principalship whose examples serve as inspirations to their division colleagues. The principals selected are **representative of the many principals who daily influence the lives of teachers and students.**

The award:

- Honors those principals within each division who, through individual leadership and sustained effort, have made noteworthy contributions to the operation of effective school learning programs and to the advancement of the role of the elementary and middle school principal.
- Supports the principalship as an essential role in planning and implementing meaningful educational programs and school reform.
- Provides visibility and public awareness of the principalship within the total education community.

Nominations

Any MESPA member may nominate a principal for consideration. We are seeking an active member of the Minnesota Elementary School Principals' Association and a principal currently in administrative office and directly responsible for a school.

Attributes that might be considered in nominating include:

- The candidate demonstrates excellence as he/she applies principalship skills.
- The candidate shares pragmatic research and makes it known and available.
- The candidate applies effective and meaningful collaborative skills in their principalship.
- The candidate contributes to a unique or innovative curriculum project.
- The candidate cooperates with other institutions of learning or work.
- The candidate shows interest in providing for the change needed in order to provide a high quality and safe living and learning environment.
- The candidate exhibits creative problem solving.
- The candidate interfaces with other agencies outside the field of education.

Nominations, with completed recommendation form, candidate information form, and a candidate photograph, must be delivered to the division president no later than **November 14**. The forms are available on the MESPA Web site at www.mespa.net/honors

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Selection

Each division president will determine the process to be used in reviewing the nominated candidates and selecting the one principal from that division to receive the award. The recommendation form for the selected principal, candidate information form, and a photograph must be submitted to the MESPA office no later than **December 5.**

Division presidents: Please email the Recommendation form, the Candidate Information form, and a high-quality digital photo for the award recipient to: mespa@mespa.net

Recognition

Award recipients will be recognized at the awards banquet during the annual MESPA Institute in February. Each division leader will receive a plaque and will be highlighted on the MESPA Web site and in the special awards issue of the MESPA *Advocate* newsletter.

If you have questions, please contact the MESPA office by phone or e-mail: (651) 999-7310; toll free (800) 642-6807; or mespa@mespa.net.

MESPA...professional leadership for professional leaders